

**Appendix 3 - ACTION TRACKER**  
**Climate Action, Housing and Regeneration Policy and Scrutiny Committee**

<b>ROUND 2</b> <b>18 October 2022</b>			
<b>Agenda Item</b>	<b>Action</b>	<b>Status/ Follow Up</b>	<b>Comments</b>
Item 7 Work Programme	The formation of a Biodiversity Task Group.	In progress / Member led	Chair put task groups on hold in Dec 22 until the 2023/ 24 year.
<b>ROUND 3</b> <b>4 November 2022</b>			
<b>Agenda Item</b>	<b>Action</b>	<b>Status/ Follow Up</b>	<b>Comments</b>
Item 5 Cabinet Member Updates Policy and Scrutiny Portfolio Overview: Cabinet Member for Housing Services	That information be provided to the Committee on how much Government Local Authority (GLA) funding is expected for the Queen's Park Court infills site and if there is any further funding available for other infill projects.	In progress	To be provided in the Sep CM report.
<b>ROUND 5</b> <b>2 March 2023</b>			
<b>Agenda Item</b>	<b>Action</b>	<b>Status/ Follow Up</b>	<b>Comments</b>
Item 5 Cabinet Member Updates Policy and Scrutiny Portfolio Overview:	Information to be sent to the Committee about the opening of the office at the Community Hubs Programme.	In progress	Officers to send once the community hubs programme is finalised.
	That details be provided to the Committee (once available) about Leaseholder Service Charges, now as part of CHIP.	In progress	Officers will distribute when released.

Cabinet Member for Housing Services	Details to be provided of Resident Associations and contact details of their specific Housing Officers for Members.	In progress	This is subject to a further piece of work that is required by the Council to be able to publicly share individuals' information.
	Committee to be briefed about how the mobile security pilot went, the lessons learned, and the intelligence gathered, after the pilot is completed and before the possible extension is up for further consultation.	In progress	Neil Whiteman has agreed to update the committee when the pilot has ended, and officers can evaluate the data and lessons learned. Estimated September 2023.
	Information to be shared with the committee about the Councils plans to ensure the delivery of the Truly Affordable Housing Strategy over the next 10 years.	Completed	This item came to Committee in July as part of the FoWC Strategy.
<b>ROUND 6 19 April 2023</b>			
<b>Agenda Item</b>	<b>Action</b>	<b>Status/ Follow Up</b>	<b>Comments</b>
Item 4 Cabinet Member Update Policy and Scrutiny Portfolio Overview: Cabinet Member for Housing Services	That information be provided on the Relief Duty Households and the effects on the housing register regarding allocations if a resident is housed privately	Completed	This item came to committee in July.
	That information about the Rental Support Fund and about leaseholders and their inclusion in that fund or support for them, including information on the funds that had been paid out, be provided.	Completed	Members updated in the June CM report and 5 July.
<b>ROUND 1 6 June 2023</b>			
<b>Agenda Item</b>	<b>Action</b>	<b>Status/ Follow Up</b>	<b>Comments</b>
Item 4 Cabinet Member Update Policy and Scrutiny Portfolio Overview: Cabinet Member for Housing Services	That housing performance data be supplied to the Committee.	Completed	Interim update provided in July. Provided in the Sep CM update.
	That information about the Council's fire safety standards and what is being done to support residents be provided to the Committee.	In progress	This item is on the Work Programme and will be presented as a written update during Sep 2023.
	Requested information about how the data for ASB cases is obtained.	Completed	This is being presented at September Committee.

	Requested information about extending the pilot on Supporting Vulnerable Residents with housing needs and their families.	Completed	Members emailed 040923
	That a breakdown of the rough sleepers for each ward and information about the accommodation that is offered to rough sleepers be provided.	Completed	Members emailed 040923
	That information about the Rental Support Fund, how it is promoted, and what support is offered leaseholders to be provided.	Completed	Members updated 30 June & 5 July and in the July CM report.
Item 5 Cabinet Member Update Policy and Scrutiny Portfolio Overview: Cabinet Member for Climate Action, Regeneration & Renters	That Members will be kept updated on the Council's net zero approach and offsetting measures.	In progress / ongoing	Officers confirmed this will be actioned with updates in the CM report, as appropriate.
	That information about how many of the total number of social rent properties in Phase 1 at Ebury Bridge are being taken up by returning residents be provided.	Completed	Provided in the July CM report.
	That the total estimated cost of the Council's plans for hitting net zero be provided to the Committee.	In progress / ongoing	
	That information about the Council's ability to enforce minimum energy standards (as set out in the MEE's pilot) are provided to the Committee.		Also raised in July Committee as an action.

**ROUND 2  
19 July 2023**

Agenda Item	Action	Status/ Follow Up	Comments
Item 4 Cabinet Member Update Policy and Scrutiny Portfolio Overview: Cabinet Member for Housing Services	That further details on the Rent Support Fund and how the figures have been decided and how the unspecified wards have been assessed (Table 1 of the report) be provided.	In progress	Some details provided about how much has been awarded in the Sep CM report.
	Information about how the Council can support leaseholders further when major works that have been significantly delayed are taking place and costs have been increased be provided to the Committee.	In progress	To be provided in the CM report – topics such as billing / major works
	That information about the performance framework used for CHIP be provided to the Committee.	In progress	
	That information about the five key indicators of CHIP that have shown progress over the last 12 months be provided to the Committee.	In progress	
	Councillor Arrindell to share details of a specific homeless review case that was closed whilst in review status and the relief duty was in operation.	Completed	This was agreed during the meeting.
	An update on what support is being considered for leaseholder service charges for residents to be provided to the Committee.	In progress	Further details to be provided in the Sep CM report.
	Officers to supply the details of what types of contextualized housing data the Committee will expect in quarterly updates.	Completed	Provided in the CM report for Sep.
	Officers to be keep the Committee up to date with the plans for major works as part of the CHIP programme.	In progress / ongoing	
Item 5 Cabinet Member Update Policy and Scrutiny Portfolio Overview:	That information about the budget for the Climate Assembly team activity, including how many people are in the team, and how the cost is met will be provided to the Committee.	In progress	Advised this will be provided outside of the CM report.

Cabinet Member for Climate Action, Regeneration & Renters	That information about the investment of the Green Bond, how the investment is managed, the cost of this, whether the cost is allocated to external people, and if the Council takes a fee for their time facilitating the Bond be provided.	In progress	Advised this will be provided outside of the CM report.
	Councillor Arrindell to provide officers with resident cases where energy has been suspended to properties due to advice to low-income residents to have pre-paid smart meters installed.	Completed	This was agreed during the meeting.
	Information about GLA funding in relation to infill sites and where the Council has made applications to be provided to the Committee.	In progress	Advised this will be provided outside of the CM report.
	Information about how the Council monitors rented properties under the MEE's pilot that do not meet the minimum energy rating E.	In progress	Advised this will be provided outside of the CM report.
Item 6 Process for Allocating Social Housing	Information about void properties, such as the analysis of how these are prioritised, and the process of works by the Council to enable these properties to be re-let through allocations in a timely manner, to be provided to the Committee.	Completed  Members emailed 230823	
	Information and an analysis about the number of occupier accounts, such as residents in occupation following a death or another person leaving a property and their status in terms of housing needs, including, what support is provided by the Council for any potential transition should the property be returned for re-allocation to be provided.	Completed  Members emailed 230823	
Item 7 Future of Westminster Commission: Housing Recommendations & Council Response	Information to be provided to the Committee about whether any Member of the Commission Housing stream received remuneration and if Members were asked about potential declarations of interest.	In progress	

Item 8 Work Programme	A visit for Members to one of the new Housing Officer training sessions to be added as a possible site visit on the Work Programme.	Completed	
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